



## **TORRANCE COUNTY**

RESOLUTION # 2015-024

Line Item Transfers

WHEREAS, County Departments are requesting line item transfers within their budgeted funds in the FY 2014-15 Budget, and

WHEREAS, line item transfers within the same fund require authorization from the Torrance County Commission, and

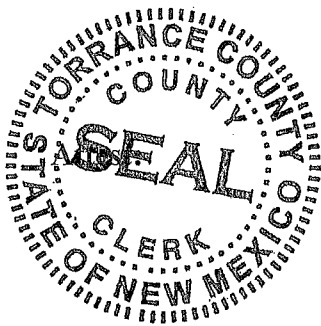
WHEREAS, the attached line item transfers within the same fund are hereby authorized:

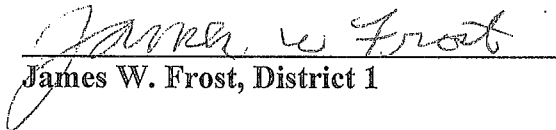
(See Schedule A)


NOW THEREFORE BE IT RESOLVED by the Torrance County Commission.

DONE at Estancia, New Mexico, Torrance County this 10<sup>th</sup> day of June 2015.

TORRANCE COUNTY COMMISSION

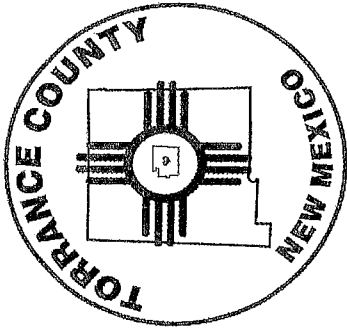


  
James W. Frost, District 1

  
Julia DuCharme, District 2

  
County Clerk

  
LeRoy M. Candelaria, District 3



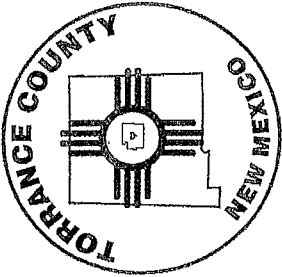
**Torrance County**  
**Resolution 2015-024**

**Line Item Transfer**

**Schedule A**

**June 10, 2015**

Funding Source:		Transfer From:		Transfer To:		Total Amount
Department	Source	Line Item	Description	Line Item	Description	
Commission	General Fund	401 5 2 611	CO/Buildings & Improvement	401 5 2 617	CO/Equipment	\$ 11,400.00
Maintenance	General Fund	401 16 2 215	Building Maint/Repair	401 15 2 215	Building Maint/Repair	\$ 1,500.00
Clerk	General Fund	401 20 2 63	PERA Matching	401 20 2 203	Maintenance Contracts	\$ 3,500.00
Clerk	General Fund	401 20 2 272	Professional Services	401 20 2 219	Office Supplies	\$ 374.00
Elections	General Fund	401 21 2 272	Professional Services	401 21 2 219	Office Supplies	\$ 2,100.00
Treasurer	General Fund	401 30 2 102	Full Time Salaries	401 30 2 103	Part Time Salaries	\$ 5,800.00
Treasurer	General Fund	401 30 2 102	Full Time Salaries	401 30 2 104	Overtime	\$ 85.00
Sheriff	General Fund	401 50 2 224	Educational Supplies	401 50 2 219	Office Supplies	\$ 700.00
Sheriff	General Fund	401 50 2 224	Educational Supplies	401 50 2 236	Uniforms	\$ 80.00
Animal Shelter	General Fund	401 82 2 266	Training	401 82 2 216	Animal Food	\$ 220.00
Animal Shelter	General Fund	401 82 2 215	Building Maint/Repair	401 82 2 229	Paper Supplies	\$ 100.00
Animal Shelter	General Fund	401 82 2 201	Vehicle Maint/Repair	401 82 2 239	Kennel Maintenance	\$ 60.00
Animal Shelter	General Fund	401 82 2 202	Vehicle Fuel	401 82 2 236	Uniforms	\$ 150.00
Animal Shelter	General Fund	401 82 2 272	Professional Services	401 82 2 236	Uniforms	\$ 200.00
Animal Shelter	General Fund	401 82 2 201	Vehicle Maint/Repair	401 82 2 236	Uniforms	\$ 150.00
Animal Shelter	General Fund	401 82 2 215	Building Maint/Repair	401 82 2 209	Heating/Gas	\$ 15.00
Animal Shelter	General Fund	401 82 2 205	Mileage/Per Diem	401 82 2 103	Part Time Salaries	\$ 750.00
Animal Shelter	General Fund	401 82 2 202	Vehicle Fuel	401 82 2 103	Part Time Salaries	\$ 650.00
Animal Shelter	General Fund	401 82 2 215	Building Maint/Repair	401 82 2 103	Part Time Salaries	\$ 100.00
Road	Road Fund	402 10 2 219	Office Supplies	402 10 2 255	Cattleguards/Culverts	\$ 250.00
TCFD1	Fire Allotment	407 91 2 617	CO/Equipment	407 91 2 236	Uniforms	\$ 2,000.00
Fire Admin	Fire Allotment	413 91 2 248	Safety Equipment	413 91 2 241	Communications Maint/Repair	\$ 100.00
Fire Admin	Fire Allotment	413 91 2 248	Safety Equipment	413 91 2 272	Professional Services	\$ 1,500.00
Jail	Jail Fund	420 74 2 202	Vehicle Fuel	420 74 2 201	Vehicle Maint/Repair	\$ 4,000.00
Assessor	Reappraisal Fund	610 40 2 202	Vehicle Fuel	610 40 2 201	Vehicle Maint/Repair	\$ 1,000.00
<b>TOTAL</b>						<b>\$ 36,784.00</b>



# TORRANCE COUNTY Line Item Transfer Form

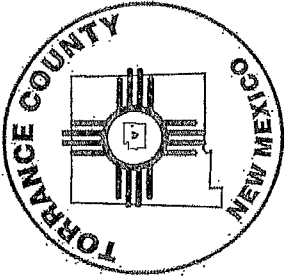
Requesting Department: Commuter

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-05-2614	CO Bldgs/Improvements	401-05-2617	CO Equip	11,400.00
<b>Reason for Transfer:</b>				
Funds need to be transferred to cover purchase of equipment				

J. Andrus  
Signature

5-27-15  
Date



## TORRANCE COUNTY

### Line Item Transfer Form

**Requesting Department:**

*MAINT.*

My department hereby requests that the following line item transfer(s) be made to the budget:

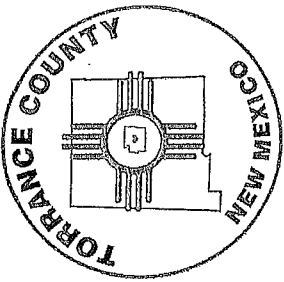
Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-16-2215	Building Maint./repair	401-15-2215	Building Maint./repair	\$ 1,500.00

**Reason for Transfer:**

To cover large bill for HVAC repair and have enough left for monthly PO's

*[Handwritten Signature]*

Signature



# TORRANCE COUNTY

## Line Item Transfer Form

Requesting Department: \_\_\_\_\_

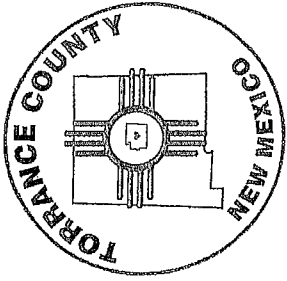
Clerk

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer	\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description		
401-20-2063	PERA Matching	401-20-2203	Maintenance Contracts	\$3,500.00	
<b>Reason for Transfer:</b>					
Equipment maintenance contract with Professional Document Services					

Signature

5/20/15  
 Date



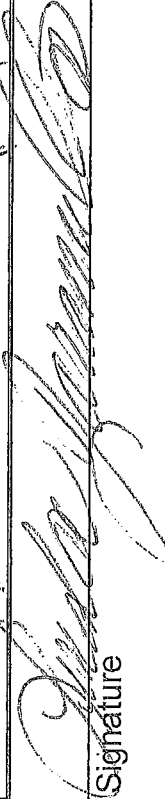
# TORRANCE COUNTY Line Item Transfer Form

Requesting Department:

Clerk

My department hereby requests that the following line item transfer(s) be made to the budget:

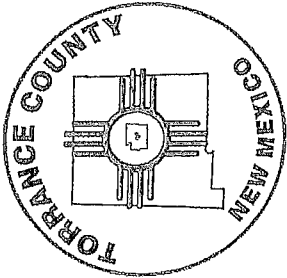
Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
401-20-2272	Professional Services	401-20-2219	Office Supplies	\$374.00
<b>Reason for Transfer:</b>				
Tables for microfilm equipment in vault				



Signature

6/14/15

Date



# TORRANCE COUNTY Line Item Transfer Form

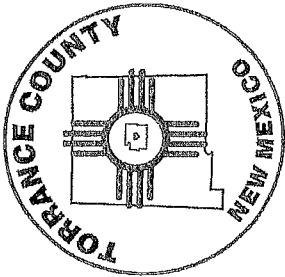
Requesting Department: \_\_\_\_\_

Clerk

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer \$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
401-2172272	Professional Services	401-21-2219	Office Supplies	\$2,100.00
<b>Reason for Transfer:</b>				
2 computers and monitors				

Signature  
5/29/15 Date



# TORRANCE COUNTY

## Line Item Transfer Form

Requesting Department:

Treasurer 401-30

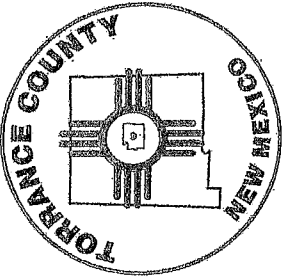
My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
2102	Full Time Salaries	2103	Part-Time Salaries	\$5,800.00
2102	Full Time Salaries	2104	Overtime	\$85.00
<b>Reason for Transfer:</b>				
To cover Float Clerks salary				
and overtime work during tax collections				

*Dorothy Sandoval*  
Signature

Date June 1, 2015





# TORRANCE COUNTY

## Line Item Transfer Form

Requesting Department:

Sheriff

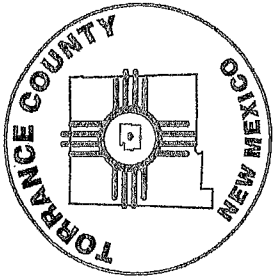
My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-50-2224	Educational Supplies	401-50-2219	Office Supplies	\$ 700.00
401-50-2224	Educational Supplies	401-50-2236	Uniforms	\$ 80.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Reason for Transfer:  
Transfer to cover negative balance

Signature: *[Handwritten Signature]*

Date: *5/28/15*



# TORRANCE COUNTY

## Line Item Transfer Form

Requesting Department: Animal Shelter

Animal Shelter

My department hereby requests that the following line item transfer(s) be made to the budget:

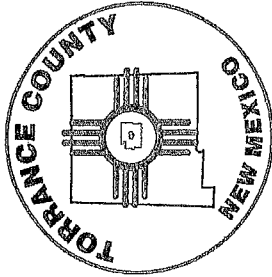
Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-82-2266	Training	401-82-2216	Animal Food	\$220.00
401-82-2215	Building Maintenance	401-82-2229	Paper Supplies	\$100.00

Reason for Transfer:

We are short on funds in line items that we need to purchase out of.

*Doretha Hutchens*  
Signature

*6/21/15*  
Date



# TORRANCE COUNTY Line Item Transfer Form

Requesting Department:

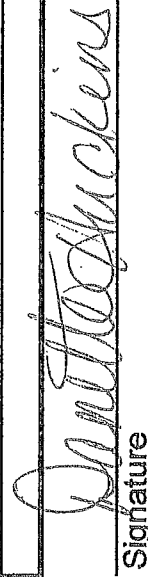
Animal Shelter

My department hereby requests that the following line item transfer(s) be made to the budget:

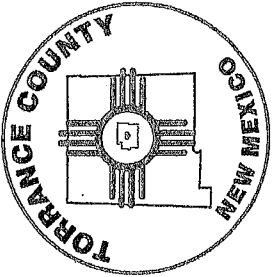
Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
401-82-2201	Vehicle Maintenance	401-82-2239	Kennel Maintenance	\$60.00

Reason for Transfer:

We need microchips and do not have enough money in line item to cover the cost.

  
Signature

6/2/15  
Date



# TORRANCE COUNTY

## Line Item Transfer Form

**Requesting Department:**

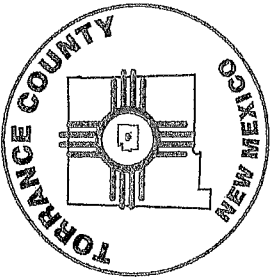
Animal Shelter

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:			\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer	
401-82-2202	Vehicle Fuel	401-82-2236	Uniforms	\$150.00	
401-82-2272	Professional Services	401-82-2236	Uniforms	\$200.00	
401-82-2201	Vehicle Maintenance	401-82-2236	Uniforms	\$150.00	
<b>Reason for Transfer:</b>					
We need to order new uniforms and don't have enough money in line item.					

*Constance Weikert*  
 Signature

6/3/15  
 Date



# TORRANCE COUNTY

## Line Item Transfer Form

**Requesting Department:**

Animal Shelter

My department hereby requests that the following line item transfer(s) be made to the budget:

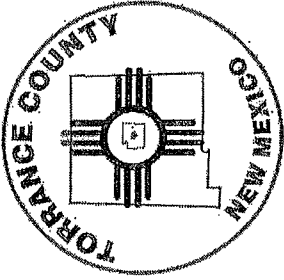
Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-82-2215	Building Maintenance	401-82-2209	Heating and Gas	\$15.00
401-82-2205	Mileage and Per Diem	401-82-2103	Part-time Salaries	\$750.00
401-82-2202	Vehicle Fuel	401-82-2103	Part-time Salaries	\$650.00
401-82-2215	Building Maintenance	401-82-2103	Part-time Salaries	\$100.00
<b>Reason for Transfer:</b>				
We are short in our heating and gas line item. We are also short in our part-time salaries line item and need to make up the differences.				

*[Handwritten Signature]*

Signature

6/2/15

Date



# TORRANCE COUNTY

## Line Item Transfer Form

ROADS

Requesting Department: \_\_\_\_\_

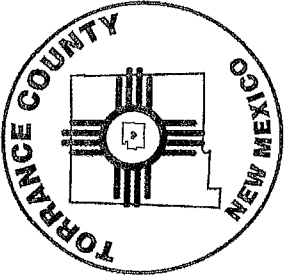
My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$ Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
40A-10-224	Office Supplies	40A-10-225	Contingency (suburb)	\$250.00
Reason for Transfer:				
<div style="display: flex; justify-content: space-between;"> <span>① Intersection of SRs A178 (outlet) A179 (bulldoz) walkout on intersection</span> </div> <div style="display: flex; justify-content: space-between;"> <span>MASDA (suburb)</span> </div>				

Michael M Chavez

Signature \_\_\_\_\_

Date \_\_\_\_\_



# TORRANCE COUNTY Line Item Transfer Form

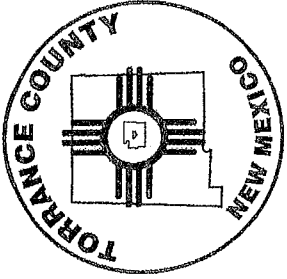
Requesting Department:

DISTRICT 1

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
407-91-2617	CO/EQUIPMENT	407-91-2236	UNIFORMS	\$ 2,000.00
Reason for Transfer:				
FUNDS NEEDED TO PURCHASE UNIFORMS. NOT ENOUGH FUNDS IN LINE ITEM.				

Signature: Crystal Baston Date: 5/21/15



TORRANCE COUNTY
Line Item Transfer Form

Requesting Department:

FIRE ADMIN

My department hereby requests that the following line item transfer(s) be made to the budget:

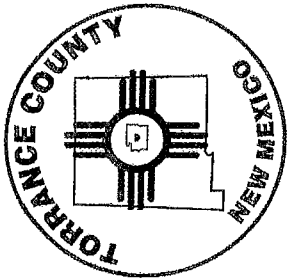
Table with columns: Line Item Number, Line Item Description, Line Item Number, Line Item Description, Amount of Transfer. Includes entry for SAFETY EQUIP with amount 100.00.

Reason for Transfer: FUNDS NEEDED FOR FCC LICENSING

Signature: Cynthia Barstener

Date: 5/26/15





# TORRANCE COUNTY

## Line Item Transfer Form

Requesting Department:

FIRE ADMIN

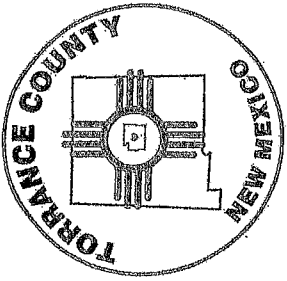
My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		Amount of Transfer
Line Item Number	Line Item Description	Line Item Number	Line Item Description	
413-91-2248	SAFETY EQUIPMENT	413-91-2272	PROF SERVICES	\$ 1,500.00

Reason for Transfer:  
 FUNDS NEEDED FOR SAMBA INVOICE. LINE ITEM IN THE NEGATIVE

*Cynthia Bostwick*  
 Signature

6/2/15  
 Date



# TORRANCE COUNTY

## Line Item Transfer Form

Requesting Department: \_\_\_\_\_

Sheriff

My department hereby requests that the following line item transfer(s) be made to the budget:

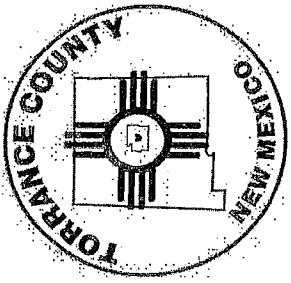
Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
420-74-2202	Vehicle Fuel	420-74-2201	Vehicle Maint/Repair	4,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

Reason for Transfer:

Transfer to cover pending charges.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



# TORRANCE COUNTY Line Item Transfer Form

Requesting Department: \_\_\_\_\_

COUNTY ASSESSOR

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		\$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
610-40-2202	FUEL	610-40-2201	MAINT/REPAIR	1,000.00
				\$ -
<b>Reason for Transfer:</b>				
ADDITIONAL FUNDING REQUIRED FOR VEHICLE MAINTENANCE AND REPAIR				

[Handwritten Signature]

Signature

5-28-15

Date